



## 2023 GROUNDSPACE APPLICATION

PLEASE ENSURE YOU COMPLETE ALL PARTS OF THIS APPLICATION FORM.

GROUP NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DID YOU HAVE 2019 GROUNDSPACE?: \_\_\_\_\_ SECTION NUMBER?: \_\_\_\_\_

TYPE OF CONCESSION: \_\_\_\_\_

LOT LENGTH REQUIRED: 10 FT  15 FT  20 FT  OTHER \_\_\_\_\_

WILL YOU BE OPERATING DURING THE REGATTA EVE CELEBRATIONS?: YES  NO

SPECIAL INSTRUCTIONS:

### APPLICATION PROCEDURES.

- All persons and organizations requesting ground space must fill in this application form..
- Deadline for receipt of application is **JUNE 30, 2023 -- FULL PAYMENT IS REQUIRED BY JULY 14, 2023.**
- **IF FULL PAYMENT HAS NOT BEEN RECEIVED BY PAYMENT DEADLINE, YOUR SPOT WILL BE ASSIGNED TO ANOTHER VENDOR and FIRST RIGHT OF REFUSAL WILL BE FORFEITED.**
- **CASH WILL NOT be accepted; payment must be made by EMT (preferred) to [emt@stjohnsregatta.com](mailto:emt@stjohnsregatta.com) or cheque only.**
- Concessionaires from the previous Royal St. John's Regatta will have first right of refusal to last year's location providing the application is received by the deadline date. All applications will be date stamped and new concessionaires will be placed in the order their applications are received. All applications will be accepted. The exact location of your concession within the zone is at the discretion of the Royal St. John's Regatta Committee.
- All concessionaires are reminded of the Provincial Department of Justice regulations concerning gaming concessions and the Provincial Department of Health regulations for food concessions.
- All mobile vendors require a mobile vending permit.
- Truck-type mobile vendors WILL NOT be permitted between the Marquee and the Beer Tent.
- Permits will not be issued to individuals, organizations or non-profit groups conducting a lottery unless they are in possession of a lottery license issued by the Department of Justice.
- Separate application forms for each concession is required. No payment is to be sent with application.
- Concessionaires are reminded that wheeled vehicles are not permitted as concessions on grassed area during Regatta Day, except as agreed by the Ground Space Committee.
- Generators used by concessions must not be noisy or be located in an area that proves hazardous to the public.
- The Royal St. John's Regatta Committee CANNOT guarantee that concessionaires will be in the exact location as previous years; concessionaires will be in the general area.
- Concessionaires are responsible for cleaning their own ground space area, providing trashcans, etc.
- Parking permits will NOT be issued to concessionaires.
- The Royal St. John's Regatta Committee is not responsible for booths left unattended or damaged.
- Cash prizes are NOT allowed.
- No live animals are to be used as prizes.
- All Vendors who set up on Regatta Eve are subject to payment of 37% of Regatta Day ground rent.
- Vendors are encouraged to set up on **Monday, July 31, 2023**

I HAVE READ AND UNDERSTAND APPLICATION PROCEDURES AND WILL BE IN FULL COMPLIANCE:

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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PLEASE INCLUDE ALL PAGES OF YOUR APPLICATION

WILL YOU BE USING A GENERATOR?: YES\*  NO

\* If yes, you must adhere to the following procedures:

- Unit shall be grounded
- 5lb Fire Extinguisher on site, inspected within the last year
- Fuel stored in an approved container
- Fuel stored in a safe area, away from public

WILL YOU BE USING A PROPANE TANK?: YES\*  NO

\* If yes, you must adhere to the following procedures:

- Secured on level surface
- Protected from vehicular traffic
- Protected from public tampering
- 5lb Fire Extinguisher on site, inspected within the last year
- There shall be a minimum clearance of ten feet from any propane tank to a source of ignition.

FOR COOKING VENDORS WHO FALL WITHIN ONE OF THE CATEGORIES BELOW, PLEASE NOTE THE FOLLOWING REQUIREMENTS PRIOR TO OPERATION OF YOUR BUSINESS:

### Hot dog carts:

- 5lb ABC Fire Extinguisher on site, inspected within the last year
- Propane tank secured

### Deep Fat Fryers

- Class K Fire Extinguisher on site, inspected within the last year
- Level cooking surface

### Hood Suppression Systems

- Certification of inspection in the last 6 months
- Certification of cleaning in the last 6 months
- Class K Fire Extinguisher on site, inspected within the last year
- 5lb ABC Fire Extinguisher on site, inspected within the last year

IF YOU HAVE ANY QUESTIONS ON THE REQUIREMENTS OUTLINED ABOVE, PLEASE CONTACT SJRFD FIRE PREVENTION DIVISION AT (709) 576-3905.

NOTE: THE SJRFD FIRE INSPECTORS WILL CONDUCT SITE VISITS THE DAY OF THE EVENT TO ENSURE ALL REQUIREMENTS HAVE BEEN ADHERED TO AS OUTLINED ABOVE.