

*Guidelines*  
*The Royal St. John's Regatta Hall of Fame*

*Objects:*

- (1) To recognize, honour, and pay tribute to individuals or crews on the basis of ability, sportsmanship, character, and achievement or extraordinary distinction in amateur fixed seat rowing.
- (2) To recognize, honour, and pay tribute to those individuals, groups, or associations who have given distinguished service and/or who have made major contribution to the development and advancement of fixed seat rowing in The Royal St. John's Regatta.
- (3) To encourage the development of all aspects of fixed seat rowing by permanently recording the achievements and history of such individuals, groups, associations, or crews.

*Finances:*

- (1) The cost of establishing and maintaining The Royal St. John's Regatta Hall of Fame shall be paid by The Royal St. John's Regatta Committee, subject to approval of the annual budget by its Board of Directors.

*Duties of The Royal St. John's Regatta Committee:*

- (1) The Royal St. John's Regatta Committee shall be the trustees of the possessions and records of The Royal St. John's Regatta Hall of Fame.
- (2) The Royal St. John's Regatta Committee shall be responsible for the administration and all the affairs of The Royal St. John's Regatta Hall of Fame;
- (3) The Royal St. John's Regatta Committee are authorized and empowered to pass rules, regulations, and generally to establish the procedures for the general administration of the affairs of The Royal St. John's Regatta Hall of Fame;
- (4) The Board of Directors of The Royal St. John's Regatta Committee shall at its discretion, appoint the Hall of Fame Committee and designate its Chair and Secretary annually.

*Duties of the Hall of Fame Committee:*

- (1) The Royal St. John's Regatta Committee shall appoint a Hall of Fame Committee, consisting of at least seven (7) members , who are knowledgeable in the history, traditions, accomplishments, ability, skill, achievements, and contribution of Rowers/Crews, Coxswains/Coaches, and Builders in Newfoundland and whose prestige, judgment, and integrity are most likely to ensure a fair and impartial assessment of the qualities of the candidates submitted for this consideration and to ensure the maintenance of a very high standard of excellence in the selections made by them;
- (2) The quorum for any meeting of The Hall of Fame Committee **shall be simple majority** of the total number of members.
- (3) **Proxy voting is permitted. Any member wishing to vote by proxy will inform the Chair and the Secretary will be responsible for informing members of the proxy vote 48 hours before the meeting.**
- (4) The Chair will preside at all meetings of The Hall of Fame Committee; but in the absence of the Chair, a Chair shall be elected for the purpose of that meeting from those members present at the meeting.
- (5) At all meetings of The Hall of Fame Committee for the purpose of holding the election to The Hall of Fame, as hereinafter mentioned, the Chair, in the event of a tie vote, shall have a second and casting vote.

*Conflict of Interest:*

- (1) *Members of the Hall of Fame Committee are not permitted to have a conflict of interest with respect to the voting for selection and election of candidates to the Hall of Fame when such candidate being considered is themselves.*
- (2) *The Hall of Fame committee must adhere to the following criteria/or conflict of interest:*
  - i. All members of the committee **in conflict** must declare themselves in conflict.*
  - ii. Any member(s) in conflict must withdraw from any voting*
  - iii. The committee has the authority to declare a member in conflict***

*Eligibility for Election:*

- (1) Only candidates who have not been inducted into The Royal St. John's Regatta Hall of Fame **in their respective category** are eligible for nomination to The Hall of Fame. Candidates can be elected to The Hall of Fame in one individual category **only**.

- (2) Rower, Crew, Coach, and Coxswain Candidates shall be chosen on the basis of ability, sportsmanship, character, and achievement of extraordinary distinction in amateur fixed seat rowing and contribution to the promotion, development, and advancement of fixed seat rowing in The Royal St. John's Regatta.
- (3) Builder Candidates shall be chosen on the basis of having made a major contribution to the promotion, development, and advancement of fixed seat rowing in The Royal St. John's Regatta.
- (4) No individual, group, association, family, or team shall be eligible for election to the Royal St. John's Regatta Hall of Fame as a Rower, Crew, Coxswain, or Coach until a period of three (3) years has elapsed from the date of retirement. However, a Rower/Crew, Coxswain/Coach, upon ten (10) years of continuous and active extraordinary achievements of distinction may be eligible for nomination to The Royal St. John's Regatta Hall of Fame upon receipt of application.
- (5) Any individual, participant, group, association, family, or team now or in the future enrolled in the Canadian or Newfoundland Sports Hall of Fame whose major achievement was in keeping with\_ at least one of the three (3) categories of membership and enrolment in The Royal St. John's Regatta Hall of Fame, upon receipt of an application and upon the applicant receiving 75% approval by The Royal St. John's Regatta Hall of Fame Committee herein shall be elected a member of The Royal St. John's Regatta Hall of Fame and shall be so enrolled.
- (6) A deceased person may be a candidate for election to The Royal St. John's Regatta Hall of Fame and if so elected be enrolled posthumously;
- (7) Members of the Hall of Fame Committee are not eligible for election to the Hall of Fame while serving as a member of the Hall of Fame Committee.

*Procedure for Nomination, Selection and Election:*

*Nomination:*

- (1) Any group or individual shall have the right to submit an unlimited number of nominations in each of the following categories:
  1. **Group Category**
    - 1.1 Crews
    - 1.2 Committee
  2. **Individual Category**
    - 2.1 Rower
    - 2.2 Coxswain
    - 2.3 Coach

## 2.4 Builder

- (2) All nominations shall be made in writing to The Hall of Fame and shall contain the fullest information, dates, and records of the merits of each candidate
- (3) Once in every calendar year, The Hall of Fame Committee shall set a date for the receipt of nominations and shall cause same to be advertised at least once in the daily newspaper in circulation in St. John's. All nominations shall be in the hands of the Secretary of The Hall of Fame Committee on or before the nomination date set. Nomination forms not in the hands of The Secretary of The Hall of Fame Committee by the date set for the receipt of nomination shall be filed for the following year. All other applications will be kept for a period of five(5) years;
- (4) If The Hall of Fame Committee is not satisfied with the information contained in the nomination form and with the supporting material, it may request the nominator to supply additional information and facts as it deems necessary.

### *Selection:*

- (5) Secret Ballot shall be used, and each member shall be entitled to vote for any number of candidates;
- (6) Any candidate receiving a minimum of 75% approval of all present and voting shall be declared selected for election;
- (7) Immediately following the selection of candidates for election to The Royal St. John's Regatta Hall of Fame, the Secretary of The Royal St. John's Regatta Hall of Fame Committee shall forward to the Board of Directors of The Royal St. John's Regatta Committee the names of the candidates declared selected for final approval. Should the Board of Directors have concerns related to any of those candidates, it shall, in consultation with the members of the Hall of Fame Committee, resolve those concerns to the satisfaction of the Board, at which time final approval shall be given by the Board of Directors for continued inclusion in the election process.

### *Election:*

- (8) The members of the Hall of Fame Committee shall conduct a secret ballot and each member shall be entitled to vote for any number of selected candidates.
- (9) Candidates declared eligible for election will be voted upon and are to be declared elected based on the following criteria:
  - i. Any candidate receiving a minimum of 75% approval of all present and voting shall be declared elected;

- ii. A maximum of two (2) candidates may be elected in each category in any one year.
- iii. A minimum of one (1) candidate, in any category, may be elected in any one year. Should The Hall of Fame Committee determine that no suitable candidate exists for any category, then no election will occur for that category in that year.
- iv. A maximum of six (6) candidates, in all categories, may be elected in any one year.

*Publication of Election:*

- (1) The Royal St. John's Regatta Hall of Fame Committee shall prepare a release, in writing, of the election result when final, for general publication. The release shall only make reference to the candidates elected and shall make no reference to the candidates not elected or in any way indicate the results of any ballot or balloting.

*Procedure of Enrolment:*

- (1) Each newly elected member of The Royal St. John's Regatta Hall of Fame (or proxy if said member is unavoidably absent) shall be formally inducted into The Royal St. John's Regatta Hall of Fame at an official induction ceremony;
- (2) The time and place of such ceremony shall be as agreed upon between The Hall of Fame Committee and the Directors of The Royal St. John's Regatta Committee.
- (3) At the time of induction, the new member shall receive a certificate of membership into The Royal St. John's Regatta Hall of Fame;
- (4) The Royal St. John's Regatta Committee shall be responsible for establishing and maintaining a permanent roll of members elected to The Royal St. John's Regatta Hall of Fame.

*Proceedings Confidential:*

Except as herein before expressly provided, no member of The Royal St. John's Regatta Hall of Fame Committee or Board of Directors of The Royal St. John's Regatta Committee shall at any time divulge or disclose the results or other particulars of the balloting, nor shall they disclose the vote of any member at any time, nor shall they disclose the names of those considered for election to The Royal St. John's Regatta Hall of Fame.

Approved at a General Meeting of The Royal St. John's Regatta Committee held on the 15th day of Sept 2019

*Chris Neary*

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President,  
The Royal St. John's Regatta Committee

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Honourary Secretary,  
The Royal St. John's Regatta Committee